



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

November 13, 2019

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of October 9, 2019

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending October 31, 2019

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) **A. Merante –DC Interceptor Contract 2019-01**
 - a) **Change Order No. 2-Storm Sewer Modifications, McDowell Lane/\$22,470.65**
 - b) **Change Order No. 3-Oakwood Road Waterline Strike/\$14,509.97**
 - c) **Change Order No. 4-Connection of New System to Existing System/\$72,500.00**
 - d) **Change Order No. 5-Alternative Pipe Installation Method/\$17,400.00**
- 2) **W. A. Petrakis**
 - a. **Change Order No 1-Alternative Technology to Achieve Ground Improvement Decrease (#3,268.50)**
 - b. **Change Order No. 2-Additional Manhole Relocation**
- 3) **Acceptance of Brookwood Place sanitary sewers for ownership.**
- 4) **Executive Session – Personnel Matters**

ADJOURNMENT:



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REGULAR MEETING

November 13, 2019

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak. Absent from the meeting were: Eric S. Grimm and Robert L. Burns.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc. Absent from meeting was: Patricia L. Mowry.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the October 9, 2019 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

VISITORS: No visitors present

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported he received ten original documents of the Transfer Agreement for the Deerfield Manor customers with ALCOSAN that require signatures. The Authority was asked to assist with obtaining signatures from the Township.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. He indicated that the contractor should meet the contract dates for the sanitary sewer installation as well as the final completion dates.

Mr. Hanley reported there are several change orders on the DC Interceptor General Contract-2019-1 being presented this evening for approval. A. Merantes Change order #2 for the work associated with the storm sewer encountered along McDowell Lane in the amount of \$22,470.65. Change order #3 is related to the work associated with the mismarked water line on Oakwood Road that was struck by the contractor in the amount of \$14,509.97. Change order #4 is for work associated with connecting to the portion of the interceptor that was installed as part of the DC WPCP project in the amount of \$725.00. Change order #5 is for the alternate pipe installation method where it was originally to be a bore, and now it will be an open cut excavation with the installation of a larger diameter pipe in the amount of \$17,400.00. Both Mr. Hanley and management recommend approval of the change orders.

Motion: To approve A. Merante Contracting Contract 2019-1 Change Order Nos. 2, 3, 4, and 5 for the DC Interceptor Replacement in the amount of \$22,470.65, \$14,509.97, \$725.00, and \$17,400.00 for the various items listed above.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Hanley recommended payment to A. Merante Contracting for pay application No.4 in the amount of \$128,885.62.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Mr. Hanley reported the status of the Hidden Brook portion of the project. All of the sanitary sewers have been installed and pavement completed. The wet well has been installed and work on the electrical contract is progressing. It is expected that start-up will occur in December as planned. Presented this evening for approval are two change orders for W.A. Petrakis for Contract No. 2019-2, General Contract. Change order #1 is for the use of alternate technologies to achieve ground stabilization beneath the wet well, i.e. use of micro piles in lieu of flow-able grout. This resulted in a net decrease to the contract in the amount of (\$3,268.50). Change order #2 is for the installation/relocation of an additional manhole in the amount of \$2,164.16.

Motion: To approve W. A. Petrakis Contracting Co. Change Order No. 1 and 2 for the Hidden Brook Sanitary Sewer Improvements Project in the amount of (\$3,268.50) and \$2,164.16 for the various items listed.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Hanley recommended payment to W.A. Petrakis Contracting for pay application 2 in the amount of \$289,949.82.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins requested an executive session to discuss potential litigation.

Motion: To enter into executive session to discuss potential litigation matters at 7:10 PM, regarding The Waters tap fee calculations.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

The board came out of executive session at 7:22 PM.

Mr. Jenkins reported the status of the new Donaldson's Crossroad WPCP, and the Dewatering facility. The PaDEP has made final inspection and the E&S permit has been closed out.

Mr. Jenkins reported our staff responded along with our Vactor truck to the ditch collapse that occurred in North Strabane Township in order to assist with vacuum excavation to free the trapped person.

Mr. Jenkins reported the draft budget was included with the Board packet this month. He asked that if any member has any questions, comments or concerns to please email him.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the sanitary sewers for the Brookwood Place development have been installed, and passed all required testing. The developer provided the required close out documentation and the 18- month maintenance bond. Management recommended the sanitary sewer installation be accepted for ownership by PTSA.

Motion: To accept the Brookwood Place sanitary sewer installation for ownership.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Chucuddy reported the status of the Year-3 grout CIPP contract with State Pipe Service. The project is complete. Pay request #5 in the amount of \$64,391.34 is on the list of expenditures for approval.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending October 31, 2019.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$760,110.60 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 5121 through 5181 and ACH	139,058.41
Payroll	Transfer from Operating to Payroll fund	80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	8,941.33
Developer Fund	Checks 1044-1045 & Operating Fund Reimbursement	13,197.42
CFS Capital Improvement Fund	Checks 1319-1324	64,454.93
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	2,199.93
PV Request	PV Loan Draw –Conveyance System Project	452,258.58
	Total	\$760,110.60

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:31 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Mark Chucuddy

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Kaminsky	Banaszak	To approve A. Merante Contracting Contract 2019-1 Change Order Nos. 2, 3, 4, and 5 for the DC Interceptor replacement in the amount of \$22,470.65, \$14,509.97, \$725.00, and \$17,400.00.	Approved
2	Kaminsky	Basaszak	To approve W. A. Petrakis Contracting Co. Change Order No. 1 and 2 for the Hidden Brook Sanitary Sewer Improvements Project in the amount of (\$3,268.50) and \$2,164.16 for the various items listed.	Approved
3	Kaminsky	Banaszak	To enter into executive session to discuss potential litigation matters at 7:10 PM, regarding The Waters tap fee calculations.	Approved
4	Kaminsky	Banaszak	To accept the Brookwood Place sanitary sewer installation for ownership.	Approved
5	Kaminsky	Banaszak	To approve disbursements in the amount of \$760,110.60.	Approved
6	Kaminsky	Banaszak	To adjourn the Board Meeting at 7:31 p.m.	Approved